

**CADANGAN HARGA**

**SEBUTHARGA BIL. 26 / 2014:  
PERKHIDMATAN MENYEDIAKAN TEMPAT PENGANJURAN BAGI  
MALAYSIAN BRAND FORUM 2014  
[ 9 OCTOBER 2014 (8.00 AM – 2.00 PM) (Half Day) ]**

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No.	Requirements	Cost (RM)
1.	<p><b><u>Seminar package (300 pax)</u></b></p> <ul style="list-style-type: none"> <li>- Half day seminar package for 300 pax               <ul style="list-style-type: none"> <li>i) Welcome coffee and 2 light snacks – during registration of participants</li> <li>ii) Morning coffee and 2 snacks – after launching of Forum</li> <li>iii) Lunch for 300 pax (dome) with two (2) VIPs table</li> </ul> </li> <li>- Nine (9) single sofa in Holding Room</li> <li>- Light refreshments in Holding Room</li> <li>- Classroom seating for 250 pax</li> <li>- Theatre seating for 100 pax</li> <li>- Three (3) single sofa including one (1) yellow sofa and coffee table for Royalty and VVIPs on stage</li> <li>- Five (5) single sofa</li> <li>- Three (3) Rostrums</li> <li>- Three (3) mic for each rostrum; one (1) with yellow covered mic</li> <li>- Registration table with decoration</li> <li>- Two (2) information booths</li> <li>- Red carpet from VVIPs entrance to Holding Room and to function hall</li> <li>- Secretariat room during rehearsal and event day</li> <li>- Refreshments for HRHs' outriders (50 pax)</li> </ul>	<hr/>
2.	<p><b><u>Rehearsal</u></b></p> <ul style="list-style-type: none"> <li>- Full day rehearsal one day prior to event date</li> <li>- Running Coffee &amp; Tea for 50 pax</li> <li>- Dinner 30 pax for Secretariat, emcee, moderator and speakers prior to the event</li> </ul>	<hr/>
3.	<p><b><u>Press Conference</u></b></p> <ul style="list-style-type: none"> <li>- Theatre seating for 30 pax</li> <li>- 3 single sofa for VVIP</li> <li>- 1 coffee table</li> </ul>	<hr/>

No.	Requirements	Cost (RM)
4.	<b>Accommodation</b> <u>(check in 8 Oct 2014, check out 9 Oct 2014)</u> <ul style="list-style-type: none"> <li>- Two (2) Standard Suite for Chairman &amp; CEO of SME Corp Malaysia</li> <li>Two (2) Deluxe Room for Speakers</li> <li>- Ten (11) standard rooms twin sharing (rate not higher than RM500 nett per room)</li> </ul>	<hr style="width: 20%; margin-left: auto; margin-right: 0;"/>
5.	<b><u>Others</u></b> <ul style="list-style-type: none"> <li>- Two (2) cordless mic for Q &amp; A session</li> <li>- Built-in LCD (Text &amp; design) signage at foyer entrance</li> <li>- Portable stage appropriate to the function complete with decoration &amp; potted plants</li> <li>- Able to accommodate royalties requirement &amp; setup</li> </ul>	<hr style="width: 20%; margin-left: auto; margin-right: 0;"/>
<b>TOTAL COST (RM)</b>		

**Nota :** Hanya Hotel bertaraf 5 / 6 bintang sahaja yang akan dipertimbangkan.

Saya / Kami dengan ini bersetuju untuk menawarkan harga keseluruhan berjumlah RM \_\_\_\_\_ untuk Sebutharga ini berdasarkan spesifikasi seperti yang dinyatakan di atas.

Tanda tangan : .....

Nama : .....

Jawatan : .....

Cop syarikat : .....

Tarikh : .....

#### NOTA

**SEMUA HARGA YANG DISENARAIKAN HENDAKLAH TERMASUK HARGA BAGI BUTIRAN KERJA DI BAWAH TAJUK UTAMA PADA SETIAP SPESIFIKASI**